



Saturday, December 7, 2024 - 10am-4pm

Sunday, December 8, 2024 - 10am-4pm

Rome Civic Center

APPLICATION FOR BOOTH SPACE

Company: _____

(This name will appear on Spring Art Market signage and marketing materials)

Contact: _____ Email Address: _____

(Please attach business card if available)

Phone Number: _____ Facebook/Website (if applicable): _____

Mailing Address: _____

******* All items in the Art Market are to be made by the artist *******

What kind of items do you make/sell? _____

Contact person and phone number *during* event: _____

Set-up inside (\$100) or outside (\$50) **Check or cash only**. Check # _____ Amt _____ Cash Amt _____

We do not accept Credit Card payments or VENMO

We have a limited number of tables. If you need a table, please let us know. YES _____ NO _____

****For those needing power, you will be responsible for supplying your own extension cords**, and we must know if you need power when you apply for the Art Market.

A non-refundable **\$100** inside booth rental fee (\$50 outside) will be required upon selection for Art Market. **YOUR RESERVATION IS NOT SECURE UNTIL PAYMENT IS MADE**. An 8-foot table will be provided on a first-come, first-serve basis determined by your application/acceptance date. **Cash or checks only made payable to Greater Rome Convention & Visitors Bureau will be accepted for payment.** First time applicants are asked to provide four images representative of their work and of their logo (if applicable). These materials will be used in the marketing of the event through various channels. **New Vendors please also provide a photo of your booth presentation at comparable events.**

On Monday, August 19, 2024, the application will be opened to new vendors. All applications are due by Wednesday Nov 6, 2024, at 5 p.m. Any applications received after November 6, 2023, will be \$125.00.

Remember your booth is not secured until your payment is made.

We do not accept Venmo or credit cards!!!!

*******Please do not send us messages through Facebook we will not respond.**

*******You May email Charlene at cmathis@romea.us or dlaw@romea.us**

******* I agree to stay set-up at the event until the official closing time each day. **INITIALS:** _____

To all vendors:

Before you add an artist to your booth the artist must be approved first by the Rome CVB. We try hard to limit the number of jewelry artists, wood turners, potters, etc. so everyone in the market can flourish. If we have too many of one kind of vendor, it hurts everybody. Please help us help you by letting us know immediately if you are considering letting another artist in your booth.

Thank You

Release

I acknowledge and agree to hold harmless the City of Rome, The Rome Convention Visitors Bureau, and the Art Market committee from responsibility for injuries to any exhibitor, or for damaged or stolen work, or damage to displays by natural or willful causes. I agree to abide by the rules and regulations as set forth in the Art Market requirements. I understand that the Art Market and its authorities have the right to refuse admittance of any exhibitor and to request removal from the property should they not adhere to the Standards of Conduct set by the Art Market Committee and the City of Rome Government.

Signature: _____

Printed Name: _____

Date: _____

Please complete the form and sign the release form. Return application and signed form to:

Charlene Mathis/Art Market
402 Civic Center Drive
Rome, GA 30161

